

HARRY BOWES SCHOOL COUNCIL MINUTES

Wednesday October 7th, 2020
Meeting 6:30pm – GoToMeeting Platform

Attendance: Tim McFadden, Amy Lai, Athena Acciaccaferri, Christine Hand Ewart, Dina Beckberger, Kellie Massouras, Janet Esau, Julia Carlier, Lindsey, Jane Alden, Michelle Leblond, Monique, Pamela McLaughlin, Ramona Lawrance, Rhonda Jansen, Roslyn McQuinn, Sarah Besharah, Sasitharan Ganeshan, Andrew Skilling, Sonia LaCivita, Stephanie Al-Joundi, Suga, Susan Palmer

Regrets: N/A

CALL TO ORDER at 6:35 – Ms. McLaughlin

APPROVAL OF THE AGENDA

Motion to approve agenda by Ms. Esau, seconded by Ms. Al-Joundi

ACCEPTANCE OF LAST MEETING MINUTES Motion to approve minutes approved by Ms. McQuinn, seconded by Ms. Esau

- INTRODUCTION AND WELCOME TO ALL – Ms. McLaughlin
 - We discussed meeting etiquette
 - All attendees introduced themselves
- COUNCIL BACKGROUND AND GENERAL INFO – Ms. McLaughlin
 - Anyone can attend the meetings including HBPS EVS families and all opinions are welcomed
 - There are general non-voting members, and then elected voting members, but everyone's opinion matters.
- FINANCIAL UPDATE – Ms. Alden
 - ~\$25,000 in the bank at the end of last school year
 - Pizza accounted for c\$15k of the funds raised during 2019-2020
 - There are some outstanding commitments
 - There is about \$18,000 remaining after the last vote for the ukuleles
- ELECTION OF NEW COUNCIL* - Ms. McLaughlin
 - Things will be different this year because of the virtual meeting
 - 15 nominations were received. A list of nominees will be circulated for voting along with the short summary of why interested to be part of the elected council
 - Voting will be done via Google Sheets, Election Monkey or similar platform. All those who registered to attend this meeting can vote in up to 10 people. Ms. Palmer and Mr. McFadden will collect and tally the votes
 - Those individuals voted in will decide on the 4 roles (chair; co/vice chair; treasurer; secretary) offline
 - This will happen sometime next week or two so that people have a chance to add their name to the list, or to remove themselves from the nomination.

NEW BUSINESS

- FUNDING REQUESTS (IF ANY)*
 - We approved a request to pay ½ the cost for 23 Ukuleles with cases last week. The total cost was \$3000, so Council will pay \$1500 (will be used for grades 6-8 to start)
 - No other requests at this time
- TECHNOLOGY – Ms. Alden
 - Some families who had school owned technology last year have not yet returned the devices (waiting for the request to return them). Some grade 8s were asked to bring their own device to class
 - An email went out this week asking those who received technology last year to return it if they are back in school F2F, or have left the school by Ms. Harris
 - Admin is still waiting for the Boards return protocol on the technology for the other grades
 - Nothing has been heard yet whether there will be a tech cost sharing program this year
 - Teachers follow Covid protocols when any technology is used within the classroom
- EVENTS/FUNDRAISING – Ms. McLaughlin
 - Fundraising will need to be very different this year since we can't do Pizza lunches which is usually the largest fundraiser for the parent council
 - We want to be sure we are supporting families because we realize that things are very different this year.
 - Focus may be less on fundraising, more on community building, emotional/mental support, etc

- Likely less requests for fundraising this year given Covid protocols (no Scientists in School, guest speakers/presentations, clubs, etc)
- Big Box of Cards Update - Ms. Acciaccaferri/Ms. McQuinn
 - We started it in March, but was interrupted by the school closure
 - We have started to sell them again, and purchases can be made on school cash online
 - Have sold c140 boxes so far (and counting)
 - We need to determine how to get the boxes to families
 - The BBoC contact says there is no rush to get back to him, but he would like to know how long we are planning to have the fundraiser for
 - Once we are ready, they will take the leftover boxes and invoice the school for the boxes sold.
 - Discussions are being made on how to distribute the boxes which was taken offline
- Spirit Day Wear – Ms. Al-Joundi
 - The group was deciding on a vendor before school closure
 - Quote for quantities of 50 and 100 attached to the bottom of this document.
 - Several attendees suggested a lower number of items to choose from (possible only 1 item)
 - Ms. Ewart stated: if not too expensive, baseball hats might be good option. People might be more willing to pay for a hat that will last their kids a few years vs a T-shirt they might grow out of.
 - More info with quotes will be sent for minutes
 - Also need to consider how to distribute
 - If pursue, will be less of a fundraiser, more about building school spirit and unity

ADMINISTRATION UPDATE - Mr. McFadden / Ms. Palmer

Education Streams

- We currently have approximately 400 students in-school and 200 in the EVS ($\frac{2}{3}$ in-school and $\frac{1}{3}$ in the EVS)
- EVS students are still Harry Bowes students but we don't have any access to their teachers or records; however, communication (e.g., e-Bulletin, INFORM messages) can still be sent home to either all the families (F2F and EVS)
- EVS has 35 000+ students and 1500+ staff. Approximately 40% of students opted for EVA
28% of students in the North part of YRDSB are in the EVS and 57% of students in the East are in the EVS so Harry Bowes in right in the middle of that
- EVS students will return to Harry Bowes when they choose to return to in-school learning or if/when the EVS option doesn't exist anymore

Recent Reorganization

- Some students returned to in-school learning and some registered for the EVS with the recent change request survey but we were a net loss of 40 students which resulted in the recent reorganisation 3 fewer classrooms and 3 teachers who had to be redeployed to the EVS
- With no volunteers for redeployment, that decision is made through seniority to the YRDSB, with French language and Community Class teachers protected
- With 3 fewer classrooms and 3 fewer teachers we had to re-organize the school around the plan given to us by the Regional Staffing Committee of the board, which unfortunately meant more combined Grade classes and teachers in new grade assignments
- One challenge in placing teachers in the new organization was that one of the redeployed teachers was our Reading Recovery teacher and this position could only be replaced by a teacher with reading recovery training; another challenge was that we lost 2 J/I classrooms but no J/I teachers were being redeployed
- We know that changes like this are a significant disruption for many students, families and staff and we would avoid reorganization if we could
- When moving staff, we considered many factors, including teacher qualifications, teacher strengths, maintaining staff and students relationships, and moving as few students as possible
- When moving students we considered; limiting movement, the need for balanced classes, peer relationships (efforts are made to ensure that students have peers that they work with - sometimes staff see different relationships than parents), and referred to parent input letters received in the Spring
- Moving both staff and students is a very complex and involved process and we hope that everyone trusts that it is not done without time, consideration, compassion, and consultation with staff
- We acknowledge that reorganization causes anxiety and frustration, which we share, but this is a year like no other, and much of it is out of our control
- This will possibly be needed to be done again depending on the next possible re-entry point after the end of the first term in January
- While this is not based on any specific information, we are preparing our staff for the possibility of a school closure, by making sure they could move to an online platform (e.g. Google Classroom)

- We don't know if this would result in organization changes if that were to occur; but hope that teachers would continue to teach their current classes, only in an online format
- Our current organization, the 4th one that we have created for this school year (which means sharing teacher job assignments, reassigning staff, completing timetables, cohort schedules, and duty schedules every time), has 13 English classes and 10 FI classes
- Our current averages class sizes are: **K – 19; P English - 14.2, P French Immersion - 14.8, J/I - 20.17**
- Class sizes are smaller vs past years and students are grouped into cohorts of under 50 students (usually 1 or 2 J/I classes, 1 K class, and 2-3 P classes form a cohort) for outdoor play and have a specific area (one third of the field or one half of the tarmac) to play in
- We are still working on strategies to space students out as much as possible. Our Junior and Intermediate SSC classes have moved to different locations in the school because of the need for more space and one of our portable classes (Grade 4/5) is moving to an empty classroom inside starting on Tuesday
- We are still working on finding appropriate games to play outside; social distancing while playing outside is a challenge being felt by most schools and we are constantly instructing students to spread apart and put on masks if they are playing games that result in them being close to their peers
- We visit classes and review routines with them, we speak to individual students and we have coached staff regarding our outdoor plan and recess/lunch routines

Events

- Halloween would normally be celebrated Friday October 30 but we are waiting on updated Halloween protocols from the board and consult with other local schools
- The directions from the board has been that the 2020 Grade 8 Graduations will have to take place virtually; we are waiting for a memo and some direction on how to move forward with planning for that event
- Recent events at HBPS include the Terry Fox Runs done by classrooms and Caring and Safe School presentations that should be completed in classes by the end of this week
- We will celebrate **Spirit Day on October 15**; Spirit Day is the day when millions of North Americans wear purple to show their support for 2SLGBTQ+ youth and take a stand against bullying
- Curriculum Night will take place virtually in October tentatively set for **Thursday October 22**

Progress Report Timelines

Virtual Interviews will take place in the evening of November 12 and on the morning of November 13 (PA Day) **November 19 and 20, 2020** - Report Cards will be distributed electronically

Covid Protocols

- Masks must be worn when physical distancing of 2m cannot be maintained. For example, when dropping children off for daycare, all adults must wear a mask as they hand over their children. If you are walking your child to the kindergarten drop off area, then a mask must be worn if the 2m cannot be maintained.
- Students in grades 4 - 8 must always wear their masks to enter the school as well as in the school. All students and adults on school property are advised to wear a mask at all times, even when physical distancing is maintained.
- Our classes are divided into 12 cohorts with no more than the recommended 50 students in one cohort. The school yard has been divided into 6 areas. Each cohort has been assigned an area for recess. At the end of first recess, the first group of cohorts enter one of two entry doors while the second cohort exits to the school yard through one of two exit doors. Students are told to maintain 2m of physical distancing. We are constantly encouraging students to maintain their physical distancing and this will continue. This is ongoing and is a big challenge. Parents promoting these safety protocols at home may be helpful with students then continuing behaviours at school.
- Discussion around whether the cohorts can switch from tarmac to grass or vice versa on an intermittent basis
- Desks are organized in order to maintain 2m between the students
- At this time, we are using the newest COVID-19 screening tool given to us by the Ministry of Health. The emphasis is on evaluating whether symptoms are new, worsening, or different from your child's baseline health status. We know that some children have symptoms associated with chronic health conditions and should not be considered unless they are new, different or worsening.
- Instead of sending students for Covid tests, the Board recommends that students should stay home and see their family doctor who will recommend whether a Covid test is needed or not. If a Covid test is necessary, then students will stay home until they receive a negative report. If a Covid test is not recommended by the family doctor, then students must stay home until the symptoms are gone for 24 hours and they feel better. No doctor's note is required to return to school
- In the case of a positive Covid-19 case in our school, we immediately contact Public Health and follow their directions. On the Board website, you can check to see which schools in York Region have a positive Covid case by looking under the Covid Advisory Notices on the first page. It is updated at 5 p.m. daily Monday to Friday.

- We are in the process of discussing whether cell phones can stay with an Intermediate student, even when outside for recess

Other

- Suggestion made to consider pavement painting that includes games and “obstacle” courses to engage students in distancing activities during recesses
- Mr. Mc Fadden to investigate any Board requirements and what some other local schools have done
- Suggestion to consider a “Kilometer Club” or outdoor “Dance Clubs”. Could allow for physical distancing although would need more organization and perhaps additional staff/volunteers overseeing

ADJOURNMENT at 8:18pm

- Motion to adjourn by Ms. Esau; seconded by Ms. Alden

NEXT MEETING – November 18 2020 at 6:30pm

Future Meetings:

January, February, April, May at 6:30pm – Exact dates TBD

*items denoted with an asterisk indicate voting required




**Spirit Wear Quotes:
QUOTE FOR 50:**




VIPER MARKETING GROUP INC.
October 13, 2020

Stouffville Spirit Wear
PREPARED FOR: Natalie Murphy

Dear Natalie,

Thank you for choosing Viper Marketing Group Inc. to assist you with your promotional product needs. Please see attached quotation as per your request.

<u>Image</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>
	<p>ATC Pro Team Short Sleeve Tee</p> <ul style="list-style-type: none"> ● 6.3-oz, 100% polyester jersey with wicking technology ● Side seamed ● Moisture wicking ● Breathable ● Tagless <p>Adult: XS-4XL Youth: XS (2-4), S (6-8), M (10-12), L (14-16), XL (18-20)</p>	50	<p>\$13.00 Adult</p> <p>\$13.00 Youth</p>
	<p>Everyday Cotton Tee</p> <ul style="list-style-type: none"> ● 9.1-oz, 100% cotton (dependent on colour) ● Compacted yarns to minimize shrinkage ● Taped neck and shoulders ● Tear away label <p>Adult: S-4XL Youth: XS (2-4), S (6-8), M (10-12), L (14-16), XL (18-20)</p>	50	<p>\$9.20 Adult</p> <p>\$9.20 Youth</p>
	<p>Everyday Hooded Sweatshirt</p> <ul style="list-style-type: none"> ● 13-oz, 50/50 cotton/polyester fleece ● Compacted yarns to minimize shrinkage ● Double lined hood with drawstring <p>Adult: S-4XL Youth: S (6-8), M (10-12), L (14-16), XL (18-20)</p>	50	<p>\$22.00 Adult</p> <p>\$21.30 Youth</p>

	<p>Everyday Full zip Hooded Sweatshirt</p> <ul style="list-style-type: none"> • 13-oz, 50/50 cotton/polyester fleece • Compacted yarns to minimize shrinkage • Double lined hood with drawstring <p>Adult: S-4XL Youth: S (6-8), M (10-12), L (14-16), XL (18-20)</p>	50	<p>\$25.65 Adult</p> <p>\$22.75 Youth</p>
	Price includes a 2-colour heat transfer (2.5" wide) / one location	50	Includes Set-up Charge
 <p>NAVY BLUE</p>	<p>Cuff Pom Pom Beanie</p> <p>Extra soft fabric to keep head and ears warm. 3" folding cuff. 100% Acrylic. Available in navy/white, black/white, royal/white, grey/white.</p>	50	<p>\$11.70 Embroidery</p> <p>Includes embroidery disc</p> <p>\$8.40 Heat Transfer SALE</p> <p>Includes set-up charge</p>
	<p>Mid Profile Twill Baseball Cap</p> <ul style="list-style-type: none"> • 100% cotton twill • 6-panel • Hook and loop closure • *97/3 cotton/spandex <p>Adult & Youth sizing.</p>	50	<p>\$10.15 Adult</p> <p>\$10.15 Youth</p>
	Price includes a one location embroidery (based on 10,000 sts. Embroidery Disc included.	50	Included
	Pricing is based on S-XL sizing (surcharge for oversize)		

****QUOTATION IS VALID FOR 30 DAYS!****

Taxes would be extra. Pricing is based on supplied vector artwork. If you have any questions, please do not hesitate to call.

Regards

Joelle Melanson
Account Executive
Viper Marketing Group Inc.




QUOTE FOR 100:




VIPER MARKETING GROUP INC.
September 5, 2020

Stouffville Spirit Wear
PREPARED FOR: Natalie Murphy

Dear Natalie,

Thank you for choosing Viper Marketing Group Inc. to assist you with your promotional product needs. Please see attached quotation as per your request.

<u>Image</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>
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	Everyday Cotton Tee <ul style="list-style-type: none">9.1-oz, 100% cotton (dependent on colour)Compacted yarns to minimize shrinkageTaped neck and shouldersTear away label Adult: S-4XL Youth: XS (2-4), S (6-8), M (10-12), L (14-16), XL (18-20)	100	\$7.75 Adult \$7.25 Youth
	Everyday Hooded Sweatshirt <ul style="list-style-type: none">13-oz, 50/50 cotton/polyester fleeceCompacted yarns to minimize shrinkageDouble lined hood with drawstring Adult: S-4XL Youth: S (6-8), M (10-12), L (14-16), XL (18-20)	100	\$20.55 Adult \$19.85 Youth

	<p>Everyday Full zip Hooded Sweatshirt</p> <ul style="list-style-type: none"> • 13-oz, 50/50 cotton/polyester fleece • Compacted yarns to minimize shrinkage • Double lined hood with drawstring <p>Adult: S-4XL Youth: S (6-8), M (10-12), L (14-16), XL (18-20)</p>	100	<p>\$24.20 Adult</p> <p>\$21.30 Youth</p>
	Price includes a 2-colour heat transfer (2.5" wide) / one location	100	Includes Set-up Charge
<p>NAVY BLUE</p> 	<p>Cuff Pom Pom Beanie</p> <p>Extra soft fabric to keep head and ears warm. 3" folding cuff. 100% Acrylic. Available in navy/white, black/white, royal/white, grey/white.</p>	100	<p>\$9.40 Embroidery</p> <p>Includes embroidery disc</p> <p>\$6.95 Heat Transfer SALE</p> <p>Includes set-up charge</p>
	<p>Mid Profile Twill Baseball Cap</p> <ul style="list-style-type: none"> • 100% cotton twill • 6-panel • Hook and loop closure • *97/3 cotton/spandex <p>Adult & Youth sizing.</p>	100	<p>\$7.85 Adult</p> <p>\$7.85 Youth</p>
	Price includes a one location embroidery (based on 9,000 sts. Embroidery Disc included.	100	Included
	Pricing is based on S-XL sizing		

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Taxes would be extra. Pricing is based on supplied vector artwork. If you have any questions, please do not hesitate to call.

Regards

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Account Executive
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